



## **EEL RIVER BAR FIRST NATION**

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11 Main Street, Unit 201  
Eel River Bar, New Brunswick  
CANADA E8C 1A1  
Tel: (506) 684-6277

Fax: (506) 684-6282

September 8, 2016

### **JOB POSTING – DIRECTOR OF EDUCATION**

**Internal Posting**

**Open to: Staff and Community Members**

#### **Description:**

The Eel River Bar First Nation Council is requiring a Director of Education to be responsible for the oversight and supervision of the ERBFN Education Program. The Director ensures that services are provided to the ERBFN students, members and parents in a professional, timely and culturally sensitive manner. The Director also works closely with a variety of local, provincial and federal education, social, health, legal and associated service providers in our community, local, provincial and regional education sectors.

The successful candidate will also lead the education staff in delivering an optimal and culturally appropriate education program for the Eel River Bar First Nation. The successful candidate will be the primary contact with local, regional, provincial and federal agencies and services with impact on the educational process and outcomes of Eel River Bar First Nation students. The successful candidate will be responsible to develop, manage and account for budgets associated with the Education Program. The successful candidate will provide progress reports to Chief and Council as may be required.

#### **Qualifications:**

- Preference may be given to Eel River Bar First Nation Members
- Must have a least a Master Degree OR Bachelor Degree OR five (5) years' experience in the provision of First Nation education programs.
- Two (2) years' supervisory experience
- Two (2) years grant or budget management experience
- Excellent organizational skills and motivational skills
- Excellent communication skills
- Demonstrate a positive attitude and positive work habits
- Ability to problem solve and work independently
- Have a valid driver's license AND access to transportation
- Applicants being considered for an interview MUST provide a current criminal record and a vulnerable sector check prior to interview

**How to Apply:** Application must be received no later than **Friday, September 23, 2016 at 11:55 am**. Please make applications to the attention of Kathy Pictou, by e-mail, fax, or in person:

**Tel: (506) 684-6288 Fax: (506) 684-6283 E-mail: [kathy.pictou@eelriverbar.ca](mailto:kathy.pictou@eelriverbar.ca)**

*Eel River Bar Education reserves the right to amend and/or withdraw the above posting for 2016 Director of Education.*