



**Eel River Bar First Nation
DULY CONVENED MEETING
DECEMBER 12TH, 2024
MINUTES**

Present:

Chief Jake Caplin

Councillor Chris George

Councillor Candace Narvie

Councillor Everett Martin**

Councillor Karen Narvie*

Councillor Tony Miller

Councillor Ron Simonson

Councillor Daniel Caplin

*meeting

**sick day

Notetakers:

Sonja Lee

Meeting called to order at 1:50pm

MIC was put forward by Councillor Candace Narvie to approve the agenda, 2nd by Councillor Chris George

Councillor Candace Narvie put a MIC to accept the minutes from November 21st, 2024, 2nd by Councillor Ron Simonson

Band Manager Update:

- H/R Consultant is working on pay scales now and will look at the organizational chart, they will have a recommendation report by the end of January. Job descriptions are completed, they need to be

signed off with directors and a new oath of confidentiality to be signed by all employees in the new year.

- There will be a change in finance, finance clerk will be transferred to the Health department to process cheques
- The Approval Max system will be used in our finance department. Director of Finance and Band Manager will review payments before they go to the cheque stage. Directors will be responsible to keep their paperwork together and organized
- H/R interim position for reception has ended, will be posting for a new full time employee, past employee will be welcome to apply
- Mario Lapointe will be helping housing with outstanding reports from 22017/18/19
- Chief and Council will be the only signers for cheques, removing finance
- Director of Finance is working on reconciliation of bank accounts. Truck stop has caused delays

Bonuses are pro-rated for the first year of full time work, Director of Education and C&FS will include bonuses in their salary requests Jordan's Principal workers are pro-rated. Sick, surgery, etc. to get full bonuses, vote taken, all in favour.... Aye

1 million dollars was paid in taxes at the OTS since the loss of our tax agreement

Audit for 2022/23 will be presented in the New Year

Funding for ceremony fisheries licenses announced by government

MIC to sign BCR to appoint a director for the First Nations Education Initiative put forward by Councillor Candace Narvie, 2nd by Councillor Tony Miller, all in favour... Aye

MIC to sign BCR for NB Power for the installation, operation and maintenance of the Electrical Vehicle Supply Equipment put forward by Councillor Candage Narvie, 2nd by Councillor Tony Miller, all in favour ... Aye

Proposal for Daycare with Dable Consulting will cost 66k, ISC will fund 80%, education will fund 10%, own source will fund 10% which is roughly \$6,000. Councillor Candace Narvie will further the discussion with education

Fuel discount will be left as status quo

Help for community member will be emergency fund

Next Duly Convened meeting will be on Monday, Dec. 16th at 9:30am

Meeting adjourned at 3:30 pm