



**Eel River Bar First Nation  
DULY CONVENED MEETING  
October 27<sup>th</sup>, 2025  
9:00am  
MINUTES**

**Present:**

Chief Chris George  
Councillor Daniel Caplin  
Councillor Tiffany Boyd  
Councillor Misty LaBillois  
Clement Bernard Band Manager

Councillor Karen Narvie  
Councillor Tony Miller  
Councillor Ron Simonson\*  
Councillor D LaBillois-Bjorndal

\*excused

**Notetakers:**

Sonja Lee

Chief Chris George called the meeting to order at 9:15am.  
Quorum is 4.

MIC from Councillor Tiffany Boyd to accept the agenda with additions, 2<sup>nd</sup> by Councillor Karen Narvie.

Minutes from October 20<sup>th</sup>, 2025 tabled for changes.

**Band Manager Update:**

MNP Accounting Services will be meeting with directors to help bring ISC reports up to date by December.

MNP will work on the payroll portion of the new financial management software Sage Intacct. Preliminary costs to train would be 100k, starting June 1<sup>st</sup>. System ready to go after 1<sup>st</sup> quarter, July 1<sup>st</sup> 2026.

MIC to accept the budget for lands manager put forward by Councillor D. LaBillois-Bjorndal, 2<sup>nd</sup> by Councillor Tiffany Boyd. Budget balances itself. Motion put to vote, Councillor Tony Miller recused himself. Vote 6/0 Yay! Motion passed.

Band Manager met with the Directors regarding

1. Employee manual was approved, BCR to follow.
2. Governance Manual to follow and to coincide with staff policies.

Grant Thornton will have their final report in 2 weeks and will present it to council in an in-camera session.

There has been no call for proposals for strategic planning yet. Start for new fiscal year. Strategic Planning dates are tabled.

Comptroller is looking for funding for the Emergency Management Position.

Councillor Misty LaBillois said there is funding through EMAP (ISC).

C&FS will move this Wednesday, October 29<sup>th</sup>, 2025. Headstart will remain in the Band Office until January. A memo will go out to all Directors that C&C will analyse what will happen with all offices being vacated by C&FS.

Due to water shut off, Band Manager will send out a memo to close the Band Office for the day.

### **Housing Update:**

Posting for Tenant Relations Officer has been done, funding is for 18-30 year olds for this position.

Housing Dept. is updating the housing side of the website, contact information, and policies.

Housing will have a full day of training with MNP, they have 29 reports to do, many have been uploaded, possibly a glitch in the system.

Insurance has looked at house involved in fire. Direction to board the house back up, and no trespassing signs for liability.

Monies being transferred to pay power bills could be used for housing to address more of the housing issues.

### **BCR's**

BCR to allocate tenant to 284C Miller Rd. – 7/0 yay BCR was signed

BCR to allocate tenants to 32A Sunset – 7/0 yay BCR was signed

BCR to Ratify the Employee Handbook – 7/0 yay BCR was signed

BCR Childhood Centre/Daycare – 6/0 yay (Councillor D. LaBillois-Bjorndal recused himself as a project team member) BCR was signed

**Requests:**

Emergency Fund for community member was approved vote 6 yay, 1 abstention.

Meeting request for community member date set to meet with C&C.

Request for Journals has been tabled for further information.

**Additions:**

Community Safety Meetings to establish a community led committee to discuss scope of issues and directives. First meeting to take place on November 3<sup>rd</sup>, 2025 at 6:pm coffee, tea and snacks. Volunteers needed. Councillor D LaBillois-Bjorndal asked to ratify decisions made in a duly convened setting.

Emergency measures are on going frustration from non community members in community. Discussion on street lights, street cameras to be brought to the Safety committee.

Request for an honorarium was denied.

Next Duly Convened Meeting will be on November 3<sup>rd</sup> at 9am

Meeting adjourned at 12:45pm

